

**INTERAGENCY COORDINATING COUNCIL ON EARLY INTERVENTION
GENERAL MEETING
November 18, 2010**

MEMBERS PRESENT

Theresa Rossini, Acting Chair
Susan Burger, Designee for the Director (DMHC)
Arleen Downing, M.D.
Mike Fuller, Designee for the Director First 5 California
Gretchen Hester
Rick Ingraham, Designee for the Director (DDS)
Marie Kanne Poulsen, Ph.D.
Pamela Quiroz, Designee for Jack O'Connell, Superintendent of Public Instruction (CDE)
Cheryl Treadwell, Designee for the Director (CDSS)

MEMBERS ABSENT

Beverley Morgan-Sandoz
Elaine Fogel Schneider, Ph.D
Jill Abramson, M.D, Designee for the Director (DHCS)
Toni Gonzales

OTHERS PRESENT

Toni Doman
Linda Landry
Debbie Sarmento
Anastacia Byrne-Reed, ICC Coordinator
Jeannie Smalley, ICC Staff
Carolyn Walker, WestEd, Recorder
Patric Widmann, ICC Staff

Refer to Attachment A for a complete list of additional attendees

CALL TO ORDER

Theresa Rossini called the meeting to order at 8:45 a.m.

INTRODUCTIONS AND ANNOUNCEMENTS

Council member and audience introductions were made. Theresa Rossini thanked Kay Ryan for her help in finalizing the questions for OSEP.

AGENDA REVIEW

The agenda was approved.

APPROVAL OF AUGUST 2010 MEETING MINUTES

The August 2010 minutes were approved with the deletion of Linda Landry's name from those present.

EXECUTIVE COMMITTEE REPORT

Debbie Sarmento, as Acting Chair of the Executive Committee reported that committee members spent much of the meeting in a spirited and substantial discussion of the most salient questions to pose to OSEP later that afternoon.

Debbie reported that Tammy De Hesa will chair the Under-Representation and Outreach Workgroup. Standing committees were asked to identify representatives to the workgroup.

The special presentation for February will be *Infant-Family Early Childhood Mental Health Guidelines for Core Providers and Infant-Family Mental Health Providers* presented by Mary Claire Heffron.

ICC CHAIR REPORT

Theresa Rossini apologized for her absence yesterday since both of her sons were ill. She reported that her family is surviving Joey's first season of football. Shane thanked Theresa for beginning the meeting with a story about her family because it makes it personal and brings our focus to the kids.

Theresa asked if there were comments from the meeting with OSEP yesterday that anyone wanted to share. Rick Ingraham shared highlights of the major areas where OSEP will put most of its effort:

- The most significant areas have to do with monitoring standards to the compliance indicators required by federal law and a quality assurance model. DDS historically has issued a finding and required a plan of correction from regional centers when they dropped below 85 percent; however, OSEP made clear that the standard must be 100 percent.
- Manual data collection does not provide a reasonable sample size. DDS has been working on an universal reporting form (Early Start Report); OSEP is encouraging DDS to complete it.
- Regarding maintenance of effort, Rick is concerned that OSEP may require DDS to collect data on all state programs serving families. That would mean gathering data from every state department and attempting to merge that data, which would be a logistical challenge.
- General summary statements seemed to indicate OSEP's significant satisfaction with California's improvement. One statement that seemed to resonate with OSEP was Rick's comment that at our current 10 percent growth rate in caseload, California is adding the equivalent of one state per year.
- Other states know there was a strong push for California to pull out of Part C due to flat federal funding and continue to watch.

- OSEP's current focus on fiscal matters is new, and DDS is concerned about what they might require in the future.

Marie Poulsen reported that OSEP also made a point of noting that California's Comprehensive System of Personnel Development is "stellar".

ICC STAFF REPORT

Jeannie Smalley reported that DDS has been focusing largely on the OSEP visit. She also noted that DDS has gone green in an effort to cut costs and respect the environment. The current ICC packet is an example of that, being half its usual size with the balance of the material available on the ICC+ website. Several people requested that the roster of council members, state agency designees, community representatives names and phone numbers be reinstated in the hard copy version of the packet in future meetings. Patric suggested that those lists could be limited to names, phone numbers and e-mail addresses and exclude mailing addresses, which would provide the information in a concise format. It was also requested that some number of handouts be available for participants at the meeting. Shane Nurnberg asked if handouts could be e-mailed or DDS could send a direct link to the downloadable materials.

FAMILY RESOURCE CENTERS NETWORK OF CALIFORNIA REPORT

The Family Resource Centers Network of California (FRCNCA) Steering Committee met monthly via conference call or face to face.

The **Partners in Policymaking California Collaborative** (PIPCC), funded by the State Council on Developmental Disabilities and made up of the FRCNCA, The Arc California, Family Voices of California, People 1st of California and the California Association of Family Empowerment Centers graduated the Partners in Policymaking 2010 class, consisting of self advocates and family members from Mono, Inyo, San Bernardino, Riverside, Imperial, San Diego and Orange County, is meeting in Ontario in September. The four year program graduated 140 parents and self advocates who participated in at least 120 hours of training.

Outreach and collaboration activities included an outreach table at the Supported Life Conference. FRCNCA representatives participated on the DDS Budget Workgroup, the Tarjan Center UCEDD Advisory Committee, the MIND UCEDD Consumer Advisory Committee and the Supported Life Institute Planning Committee, The Arc California Board of Directors, and on the planning committee for the California Network of Networks.

The **California Consumer Protection Foundation** is funding an additional year of webinar trainings. The series of four webinars will be designed to enhance the skills of collaborative partner staff, other community-based organization staff, and family members to increase the ability of centers and agencies to provide timely information, education, support, and linkages to appropriate services for hard-to-reach families. Three Swap Meet webinars, designed for ESRFC directors / staff

will also be presented. This grant meets several of our Strategic Plan goals and builds on our previous Video conferencing and Web conferencing Projects.

By the conclusion of the 2009-2010 Webinar Project, we presented 14 webinars and Swap Meets, including two in Spanish and had representatives participating from 36 of the 47 Early Start Family Resource Centers. In addition we had participants from 70 community based organizations, exceeding our goal of including CBOs by 700%. In total, we had participants from 48 California counties, fourteen other states and three other countries. The two most-attended webinars were "Taking Care of Yourself" and "Compassion Fatigue".

We continue to seek additional funding sources to maintain the coordination of the Network.

Planning has begun for the **FRCNCA Directors' Forum** on March 28, 2011 in Foster City. The Forum precedes the Family Resources and Supports Institute, scheduled for March 29th and 30th in Foster City.

ACTION ITEMS

The 2011 Meeting Schedule was approved. The Early Start Personnel Manual was also approved as a recommendation to DDS.

PUBLIC INPUT:

Laurie Jordan, parent and community representative, reported that Rainbow FRC had an insurance broker answer insurance questions about HMOs, PPOs, etc., which has provided valuable information in Ventura County. The person provided information about considerations during open enrollment, questions to ask, and issues to look at in selecting insurance.

Patty Moore, parent from Santa Barbara, appreciates the ICC's ongoing commitment to infants and toddlers and is thankful we share this commitment to children. Patty conducted a survey of FRC colleagues. Eighteen FRCs reported the following major issues:

- parents are being required to go through their insurance and appeal denials before services begin,
- lack of referrals coming from community partners,
- no funding for co-pays,
- evaluations and assessments are not being provided in natural environments, and
- prevention program delays access to Early Start services.

Patty was prompted to action by a call from a parent and read a letter from the parent describing her experience which did not reflect family centered services. Patty stated that she believes that Early Start has been eroded to the detriment of families and that the Prevention Program has abandoned the personalized

precedent we have set for treating individuals in Early Start. What do we do about it now?

Rick Ingraham responded that anyone—a pediatrician or anyone working with the family—can file a complaint on behalf of a family alleging a violation of federal or state statute or regulation. It is one of the safety net features available to protect families. Complaints are how the system self corrects and are important in making sure the system is working for families. Marie Poulsen acknowledged that although it is hard to file complaints, we must have this data and we will only have good data if people file complaints.

Wanda Davis, community representative from Alameda County, read a statement from the Special Needs Committee of Alameda County regarding concerns about insurance requirements and the ability to receive needed services.

Kris Pilkington, community representative from Santa Barbara, thanked DDS, the ICC and WestEd for the work it took to get the *Early Start Personnel Manual* approved as a recommendation to DDS. It is a great accomplishment but not the end. The journey continues and Kris looks forward to being part of it.

Shane Nurnberg, a parent and community representative from Redding, responded to the story Patty read saying he probably wouldn't have filed a complaint either and wants to know what will happen due to this story being shared at the ICC.

Rick Ingraham replied that when no complaint is filed, nothing triggers the response that results in change and improvement to the system. DDS needs all sides of every story and the complaint mechanism is the way to make change happen. Theresa Rossini said the Quality Personnel Committee does record public input and looks for trends, which are reported to the ICC, so it is noted but is not as effective as a complaint.

Marie Poulsen said the Quality Personnel Committee has public input tracking from 2007. It will be reported to the committees, and it is through this data that the Legislature gets information it needs.

Arleen Downing said that although the story may not have demonstrated any one issue that is reason for complaint, budget issues likely are a problem, and perhaps the regional centers services in this example were not as family-friendly as we would like.

Kat Lowrance, a community representative from Redding, volunteered that she had helped a family file a complaint for the first time last year, and it was a

difficult process for everyone involved. One wants to resolve the issue locally if possible, but if not, you have to convince the family that filing a complaint is the procedure to enact change. The parent was treated with respect and although she made Kat put her name and number on the complaint, Kat was willing to do so because unless the state gets those complaints, it will not know what is happening.

Rick Ingraham said OSEP directed DDS to make changes in California's system for handling complaints. In the past, if a complaint was systemic in nature, DDS directed families to file complaints. A case like this might still come to the attention of DDS in a review of compliance on 45-day timeline or one of the other factors they track. He emphasized that even after mediation, a complaint can still be filed.

Theresa Rossini asked if DDS is allowed ask regional centers how many mediations they have had on the same topic. Rick clarified that mediations go through the Office of Administrative Hearings, but that DDS does identify the issues mediated. They do the same for complaints and due process hearings and then use the information to inform their visits.

Gretchen Hester shared that many parents have a fear of reprisal and a lack of understanding about the services available. This contributes to parents' reluctance to file a complaint, along with the common aversion to going to court and be adversarial..

Patric Widmann encouraged professionals in the community to step up to the plate and help families file complaints in cases where they think the issue is systemic.

Jennifer Griffin, a parent and new community representative from Santa Barbara reflected on the story Patty read, saying that while professionals can help parents file complaints, it is a time-consuming process that takes time and resources away from the other services regional center employees are able to provide the other families they are supporting. She asked if there is a less time consuming way to get the information to DSS. Rick Ingraham responded that one complaint illuminates the entire process of a regional center and everything they are doing around that issue.

Julie (Kingsley) Widman, parent and community representative from San Diego, announced that the SEECAP symposium will be February 23 – 25 in Newport Beach in the south and at the Doubletree in Sacramento in the north. More information is available on the website, www.sdcid.net/seecap.

Fran Chasen, community representative spoke as public policy representative for IDA, reported that IDA is gathering input on changes that occurred in the Early Start program since last year. A Bureau of State Audits report identified areas of concern through their oversight process. That information is available through their website.

Robin Millar, community representative from Ventura County mentioned a December 10th IDA webinar. For details visit IDA's website. Robin believes complaint management is an area in need of. Maybe we can find ways to resolve issues at a lower level.

PRESENTATION – SPECIAL START TRAINING PROGRAM

Cheryl Treadwell introduced Dr. Kathleen VandenBerg, the founder and director of the Department of Social Services Special Start Training Program at UCSF, Department of Pediatrics, Neurology Division—one of OCAP's signature programs.

The Special Start Training Program (www.neonatology@UCSF.edu/sstp) for high-risk newborns provides training for professionals, caregivers, and families regarding the neuro developmental needs of neonatal intensive care unit (NICU) babies and their families. The program uses the Brazelton scale, which was adjusted by Dr. Als to be appropriate for premature infants, and serves babies throughout the preterm period of development from 24 weeks to 44 weeks. Dr. VandenBerg's presentation focused on the pre-term phase of development and the Family Infant Relationship Support Training (FIRST) at UCSF that has demonstrated excellent results (AttachmentB).

Dr. VandenBerg thanked the state for its support over the years to get the word out about the program because we know that we can make a difference. Developmentally appropriate care is not yet required in NICUs, but her team is working on it, and JAYCO and CCS are aware of it.

AGENCY REPORTS

Department of Developmental Services (DDS)—Rick Ingraham reported the following:

Prevention Program caseload increased by about 100 per month in the beginning but now is decreasing each month by a total of about 10.

ICC appointments have been and continue to be problematic as the budget has the Administration's full attention.

Conference on dual diagnosis co-sponsored with ARCA on our DDS website on dual diagnosis has an enrollment of 500 with an additional waiting list of 200.

Baby Line calls seem to have increased considerably; will provide data at next meeting.

As we mentioned to OSEP during their visit, California's Early Start annual population increase historically has been the equivalent of adding one medium size state each year.

California Department of Education (CDE) – Pam Quiroz reported the following:

The CDE website is current and special areas of interest are: information related to disproportionate representation of student by race and ethnicity receiving special education services updates about student participation in statewide assessment

Focus Monitoring and Technical Assistance (FMTA) unit consultants assignments by county, local education agency (LEA) program summaries and information on specified federal grants allocated to provide services to individual disabilities information about the advisory Commission on Special Education (ACSE)

Legislative Updates

None at this time

Budget Updates

BUDGET ACT OF 2010-11
Special Education & Related Budget Items
Senate Bill 870 (Chapter 712, Statutes of 2010)
Approved by the Governor on October 8, 2010

The 2010-11 budgets provide \$3,106,681,000 from the General Fund and \$1,232,518,000 from federal Individuals with Disabilities Education Act funds for special education programs for individuals with exceptional needs.

No cost-of-living adjustment (COLA) was provided for special education and other educational programs.

The Governor vetoed \$133 million of funding for the Chapter 26.5, Division 7, Title 1 of the *Government Code* (AB 3632) mandate for mental health services for individuals with exceptional needs. As part of the veto message, the Governor also suspended the mandate for fiscal year 2010-11 for the mental health services.

Interagency Collaboration Activities

- Improving Special Education Services (ISES) Improving Special Education Services (ISES Stakeholders Meeting- November 16, 2010)

General Information: Improving Special Education Services (ISES) & State Performance and Personnel Development Plan (SPPDP)

The Individuals with Disabilities Education Act (IDEA), as amended in 2004, made changes to how the state education agency measures and reports outcomes to the United States Department of Education (ED). The State Performance Plan (SPP) describes how the state will meet these new requirements. The SPP, a six-year plan for special education, is approved by the State Board of Education and is updated annually through the Annual Performance Report (APR).

All state level planning in special education needs to be tied to the SPP. Specifically the SPDG requires alignment to the SPP and the State Plan for No Child Left Behind. By way of example, States applying for competitively awarded SPDG funds are required to address needs identified through the SPP and the APR process.

Previously CDE has relied on several diverse planning groups to address such things as personnel development, monitoring and accountability, and fiscal management. It became apparent that all of these groups should become part of a unified planning process guided by the SPP. In January of 2007, CDE, along with the required partners reconstituted the scope and function of the Partnership Committee on Special Education (PCSE) and the Key Performance Indicator Stakeholder Committee (KPISC).

The California Department of Education combined the members of the two former planning groups and created the Improving Special Education Services (ISES): Through Planning, Personnel Development, and Performance Reporting Group. The ISES group meets two times per year

- Additional copies of the *Reasons for Concern* brochure are printed. The CDE reprinted 43,000 Spanish, 7,000 Chinese, and 3,000 Vietnamese. The web versions are available on the CDE Early Start
- Chris Drouin and Meredith Cathcart attended the National Early Childhood Conference Mega Conference in Washington, DC in August
- Meredith Cathcart and Pamela Quiroz met with DDS to discuss Transition
- Meredith Cathcart and Pamela Quiroz are working with DDS to develop the Advance Practice Institutes (API)
- CDE is working in collaboration with DDS on the Education Early Childhood Administrator Project (SEECAP) symposium schedule for Feb 23-25 in Southern California and March 1-3 in Northern California

- The CDE Head Start Collaboration Office (Mike Zito), Meredith Cathcart and Pamela Quiroz are working with DDS on the Webcast for preschool inclusion. The target date for the Webcast is March. The topic will be Transition from Part C to Part B and developing MOU's between Regional Centers and LEAs
- Pamela Quiroz is working with DDS to revise the current Interagency Agreement between DDS and CDE

Personnel Updates

Chris Drouin is the Associate Director of the Special Education Division in CDE.

California Department of Social Services (DSS) – Cheryl Treadwell reported the following:

Announcement

This is National Adoption Month-activities at the North Capitol and Sacramento Bee featuring articles highlight adoptive families.

Legislative Updates

A major piece of legislation was passed specifically for foster children. IT is Assembly Bill 12 (AB12) which enacts the public law 110-351 fostering connections to Success and Increasing adoptions act of 2008 among the other areas AB 12 is geared toward other youth. Key highlights of this bill:

- Extends foster care benefits, Kinship Guardian Assistant Payment (Kin-Gap) and Adoption Assistance Program to age 21 to be phased in over three years starting January 1, 2012.
- Children can leave foster care after age 18 and return provided they meet specific eligibility requirements.
- All current and future children placed with relative guardians who wish to enter a Kin-Gap program and meet federal eligibility requirements would receive federal benefits (essentially the federal government will participate in payment for out state and county funded Kin-Gap program.CDSS).

Other News:

CDSS was awarded \$15 million dollars to be expended over a 5 year period to reduce Long Term Foster Care. The grant will include counties phase one implementation counties including Fresno, Humboldt, Los Angeles and Santa Clara Counties. Ten replication counties may participate during years 4 and 5 including Contra Costa, Napa, Monterey, Orange, Sacramento, San Bernardino, San Francisco, Santa Cruz, Solano and Yolo. The project design is based on a theory to change the casework practice to focus on more engagement and family finding, while looking at team decisions, child engagement strategies and supports. The grant will also address the disparity and disproportion of the

African-American and Native American children. Once again, this is to address older youth but keeping in mind that long term foster care should not be an option if children and families are engaged based on their needs from their first contact with our system.

CalFresh is the new name of the Food Stamp program.

First 5 California – Mike Fuller reported the following:

First 5 California is pleased to announce the issuance of a Request for Applications (RFA) for the Comprehensive Approaches to Raising Education Standards (CARES) Plus Program on November 4, 2010. The First 5 California Children and Families Commission approved funding of up to \$12 million per year for three years beginning in FY 2010-11 through FY 2012-13.

The CARES Plus Program will build on the success of our prior CARES program and continue the successful partnership with the California Department of Education's AB 212 Program. These two programs will provide statewide professional development funds designed to improve the quality of early learning programs by focusing on increasing the effectiveness and retention of early educators.

CARES Plus continues to provide incentives and stipends, training, and higher education access that collectively serve to support participants in the workforce. The new program will incorporate the Classroom Assessment and Scoring System (CLASS) Observation Tool, along with several CLASS-aligned professional development supports. First 5 California will also provide technical assistance to local CARES Plus programs and participants.

Funds available, with a local matching requirement, will be allocated to First 5 county commissions or a lead public agency in the county and all awards will require county agencies to collaborate to form consortiums of local partners in one or more counties to provide program services. Detailed information and the RFA can be found the following website:

<http://www.cafc.ca.gov/commission/funding.asp> The applications submission deadline is January 18, 2011.

First 5 California is also pleased to announce our co-sponsorship of the Parent Leadership Conference hosted by Parents Anonymous, Inc. and the California Department of Social Services on February 8-9 in Ontario, California; and will also co-sponsor the 2011 Childhood Obesity Conference led by the California Department of Public Health and other agencies in June, 2011.

Department of Managed Health Care (DMH) – Susan Burger reported the following:

- The Department of Managed Health Care (“DMHC”) continues to respond to the impact of the implementation of ABX4 9 on health care service delivery for affected Early Start consumers and other managed care enrollees. Related activities include, but are not limited to, the following:
 - Tracking and resolving inquiries and complaints filed with the Help Center resulting from ABX4 9 implementation. As of September 30, 2010, the Help Center has received 35 complaints and 27 inquiries.
 - Conducting outreach efforts that educate individuals on available Help Center services that assist consumers get the right care at the right time. A speaking engagement at the Harbor Regional Center in Torrance, CA is scheduled on November 30, 2010.
 - Responding to inquiries from Regional Center staffs who are assisting consumers and their families navigate effectively through the managed health care system.
- The DMHC’s Help Center provides a free consumer service that is available 24 hours a day, seven days a week to answer consumers’ questions regarding accessing health care services. The Help Center receives and resolves complaints from managed care enrollees to ensure that enrollees receive all the necessary medical and mental health care to which they are entitled. (Managed care enrollees have coverage with a HMO or have PPO coverage with Anthem Blue Cross or Blue Shield). The Help Center also provides referrals to community and other government organizations, when applicable. If medical treatment has been delayed, denied, or modified, managed care enrollees have the right to an Independent Medical review (IMR). If families are uncertain about how to proceed with a health plan dispute or are having other problems involving a health plan, please contact the Help Center at **1-888-466-2219, TDD: 1-877-688-9891**. The Help Center can provide help to consumers who speak any of 100 different languages.

The DMHC’s website contains information on enrollee benefits, enrollee rights, and the grievance system process for managed care enrollees. Additionally information is provided on the Department’s Independent Medical Review (IMR) process. The DMHC website is located at www.dmhc.ca.gov or www.healthhelp.ca.gov.

- As part of the implementation rollout of the Patient Protection and Affordable Care Act (HR-3590) the DMHC was awarded a federal grant to enhance the capacity of Help Center services and services provided by the Office of the Patient Advocate. Planning is underway to provide consumer education and resources on health care reform and to assist consumers with filing related

complaints. Additionally the Help Center will collect, track, and quantify inquiries and problems related to health care reform.

Department of Public Health – No report available

Department of Alcohol and Drug Programs – No report available

Department of Mental Health – No report available

PARENT LEADERSHIP AWARD

The Child and Family Outcomes Committee reviewed nominations for the 2010 Parent Leadership Award and selected Julie Kingsley Widman. Julie works at the San Diego County Office of Education. A certificate of appreciation, a mounted poster indicating her accomplishments, and artwork were presented to honor her. Julie thanked the ICC and her daughter for helping to set her on this career path. She also indicated that she is standing on the shoulders of giants—her mentors—and feels that is how she got to where she is today.

STANDING COMMITTEE REPORTS

Qualified Personnel Committee: Marie Poulsen reported on committee activities. Refer to committee notes for detail.

Highlights:

- Considered APR Indicator #7, “the percentage of mediations resulting in agreements,” and ultimately agreed that it should be 15 percent—that is, 15 percent of filings should go on forward.
- DDS completed four record reviews, 10 verification visits, and 7 Prevention Program reviews.
- Addressed the public input, focusing on parents, insurance, access to services, and service needs for children who are medically fragile.
- Michael and Angela are working to activate an on-line input form parents can use.

Quality Data Committee: Arleen Downing reported on committee activities. Refer to committee notes for detail.

Highlights:

- Had a joint presentation with the Qualified Personnel Committee by Debra Longberger about how outcomes and initial data were collected.
- Elise Parnes provided information about the number of children in the Prevention Program, numbers in Early Start, and transitions between the two. Elise also informed the committee about tools regional centers use to assess children to determine functional age.

- Discussed monitoring indicator #9.

Policy Topics Committee: Toni Doman reported on committee activities. Refer to committee notes for detail.

Highlights:

- Discussed Indicator #2, “the percentage of infants and toddlers served who receive services in the natural environment” They suggested changing the term “dysfunction” in the Comments column to “challenges and “unsafe neighborhoods” to “unsafe situations.”
- The committee would like for DDS to answer questions about how data is collected and whether some numbers also include typically developing children. The committee will invite the Quality Data Committee to join PTC.
- Requested that electronic information to committee members be provided at least 72 hours in advance to give members time to review.
- Requested information and leadership from DDS about accessing insurance and handling hardship issues to move forward on developing tools to guide and inform families. After discussion about the type of support the committee was requesting, it was decided that this issue would be taken up at the next Executive Committee meeting.

Child and Family Outcomes Committee: Cheryl Treadwell reported on committee activities. Refer to committee notes for detail.

Highlights:

- Shared results from the OSEP survey to parents and discussed the results.
- Held a robust discussion about surveys in general and their frequency.
- Discussed target for assigned indicator.
- Discussed looking at how IFSPs capture family support outcomes
- Resurrected the conversation around the membership for the family resource center network on ICC as a voting member

OTHER BUSINESS

Theresa Rossini brought up three issues:

1. Procedure for ICC members to follow when last minute issues prevent them from attending, as in her own case yesterday.
2. ICC’s OSEP survey results were shared with OSEP. Rick stated that there were 19 responses—only 3 from ICC members. The survey seemed confusing and not sure if OSEP got anything out of it survey. OSEP is not sure what the new survey will look like. Theresa is most interested in comments received and suggested that this should be on next meeting agenda.
3. Gretchen will chair the Executive Committee in February; Debbie Sarmento will be the alternate.

APPROVED ON 02/18/2011

ADJOURNMENT

Theresa Rossini adjourned the meeting at 1:25 p. m.